



ST. JOHN'S ACADEMY

SHAWNIGAN LAKE

2371 Shawnigan Lake Road, V0R 2W5, Shawnigan Lake, BC
Tel: 250-220-4888. Email: info@stjohnsacademy.ca

Boarding Students' – Weekend Leave Form

This form should be completed for each period of weekend leave requested for a boarding student and submitted no later than Tuesday prior to the requested leave period.

The School may decline to approve or cancel leave arrangements at any time at the School's discretion.

I, _____, being a parent/guardian of _____
(student)

in grade _____ request approval for weekend leave for the student, for the purpose of:

_____.

The following arrangements have been made for the student's care and accommodation:

Date and time leaving St. John's Academy: _____

Date and time returning to St. John's Academy: _____

Name and contact details of the person providing care and accommodation for the student (responsible person):

Name: _____

Phone Number: _____

Email address: _____

Home address: _____

Relationship of responsible person to the student: _____

Please Note: In addition to this form being filled out, confirmation from the person providing care/host family will need to be provided to Serena Myrholm – Student Service Coordinator



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Travel to and from campus will be at the expense of the student and they will be required to arrange for their own payment of the transportation. This excludes transportation for all major holidays and dorm closures.

1. I warrant that, by signing this form:

- A. I have arranged suitable care and accommodation arrangements for the student
- B. I have taken all necessary steps to satisfy myself that the care and accommodation arrangements I have made for the student are suitable
- C. I have taken all necessary steps to satisfy myself that the responsible person is at least 21 years old and of good character
- D. I have advised the School of all details of the care and accommodation arrangements I have made for the student including the contact details of the responsible person
- E. I take responsibility for the arrangements that have been made for the student

2. I acknowledge and agree:

- A. The School may not have undertaken its own investigations in relation to the suitability of the care and accommodation arrangements I have made for the student
- B. The School will rely upon the information I have provided about the care, accommodation and travel arrangements made by me for the student and the warranties I have provided in this form as the basis for assessing the suitability of the proposed care, accommodation, and travel arrangements for the student.

Signed: _____ Dated: _____

Print name: _____