



ST. JOHN'S ACADEMY

SHAWNIGAN LAKE

2371 Shawnigan Lake Road, V0R 2W5, Shawnigan Lake, BC

Tel: 250-220-4888. Email: info@stjohnsacademy.ca

Payment Information

- All fees must be paid in Canadian dollars (CAD)
- All application fees are non-refundable
- All fees are subject to the Refund Policy. Please refer to the SJASL Refund policy
- All fees are subject to change without prior notice
- The receipt of the payment must be sent to: accounts@stjohnsacademy.ca
- We accept the following forms of payment:
 1. **Cash**
 2. **Personal Cheque, Money Order, or Bank Draft**
 3. **WeChat Pay**
 4. **Credit and Debit Card**
 5. **Online banking (Wire Transfer, Direct Deposit, Interac e-Transfer)**
 6. **Flywire**

****Please refer to the details below for each Payment Method****

1. Cash

- We are not able to accept cash over \$1,000.00
- Must be received In-Person only

2. Personal Cheque, Money Order, or Bank Draft •

Please make your Cheque or Draft payable to:

“St. John’s Academy Shawnigan Lake” or

“St. John’s Academy Preparatory Academy Shawnigan Lake”

And mail to:

2371 Shawnigan Lake Road,
Shawnigan Lake BC, V0R 2W5

Attention: Finance Department



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- If a cheque is returned for any reason (such as non-sufficient funds, account closed, invalid date, etc.) the School will charge a \$50 fee to the student's account and you will be required to immediately issue another form of payment.

3. WeChat Pay

- **Processing Fee**

St. John's Academy Shawnigan Lake charges a 1.5% payment processing fee for each transaction through the WeChat/OTT PAY.

- **Payment Processing**

To make payment through WeChat, please scan the QR code below in either WeChat or Alipay:



4. Credit or Debit Card

- Debit card transactions must be made in person
- Credit card transactions can be made in person or over the phone



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- Payments made by credit card will have a 3.5% fee added for payments made over \$1,000.00

5. Online Banking – Wire Transfer

Payments to be sent to St John's Academy Shawnigan Lake

School Address: 2371 Shawnigan Lake Road, Shawnigan Lake BC, V0R 2W5

Bank Name: Royal Bank of Canada (RBC)

Bank Address: 650 West 41st Ave, Vancouver BC, V5Z 2M9

Bank Phone Number: 1-800-769-2520

Account Number: 1109529

Transit Number (Branch Number): 07360

Bank Institution Number: 003

Swift Code: ROYCCAT2

CC Code: 000307360

- Please include sender's name, student's name, and date of birth
- If paying by wire transfer, please add \$40 CAD bank service charge
- Payments will take 1-2 business days to process

Online Banking – INTERAC e-TRANSFER

- Not available for tuition payments
- Maximum payment of up to \$3,000
- Please email St. John's Academy accounting office at accounts@stjohnsacademy.ca before you send payment by e-transfer, otherwise your transfer may be rejected.

6. Flywire

- St. John's Academy has partnered with Flywire to provide a safe payment gateway that simplifies the payment process.
- Start the payment process at <https://stjohnsshawniganlake.flywire.com>



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- For more information, please visit <https://stjohnsacademy.ca/shawniganlake/flywireinternational-payment/>