



ST. JOHN'S ACADEMY

VANCOUVER

369 Boundary Road, Vancouver, BC V5K 4S1
Tel: 604-683-4572. Email: info@stjohnsis.com

Payment Information

- All fees must be paid in Canadian dollars (CAD)
- All application fees are non-refundable
- All fees are subject to the Refund Policy. Please refer to the SJA Refund policy
- All fees are subject to change without prior notice
- The receipt of the payment must be sent to accounting@stjohnsis.com

We accept the following forms of payment:

1. Flywire ***** A NEW SECURE AND SIMPLE PAYMENT for your TUITION *****
2. Cash
3. WeChat Pay/ AliPay
4. Personal Cheque, Money Order or Bank Draft
5. Credit and Debit Card
6. Online banking (Wire Transfer, Direct Deposit, Interac e-Transfer)

***** For each of the Payment Method's details, please refer below. *****

1. Flywire

- St John's Academy has partnered with Flywire to provide our international students with a secure payment gateway that simplifies the payment process.
 - Flywire offers payment methods like bank transfer, credit cards, AliPay/ WeChat pay, e-wallets, usually in your home currency
 - Execute, track and confirm your payment online
- **Start the payment process at <https://stjohnsacademy.flywire.com>.**





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Flywire MULTILINGUAL Customer Support 24/7

- Email: support@flywire.com
- Website: <https://help.flywire.com/>
- How to Pay Video: <https://vimeo.com/153781014>
- How to Pay Video in Chinese: <https://www.bilibili.com/video/BV1Ea4y1j7Qn>



2. Cash

- Our accounting office will no longer accept cash over \$5,000
- In-Person Only

3. WeChat Pay/ AliPay

- The use of this OTT PAY Service is conditioned on your acceptance and compliance with the listed Terms. If you disagree with any part of these terms then you may not access this service.
- **Processing Fee**
St. John's Academy charges a payment processing fee for processing each transaction through OTT PAY TERMINAL. You will be charged a fee of 1.5%. This fee is assessed on the total amount of the sale.
- **Payment Refund**
To refund the payment, contact School's Accounting Department as soon as possible. All refund recipients receive a confirmation for their record.



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Please Scan QR Code



4. Personal Cheque, Money Order, or Bank Draft

- Please make your Cheque or Draft payable to:
St. John's Academy Ltd.
- Mail to: 369 Boundary Road, Vancouver, BC Canada V5K 4S1
- Post-dated cheques are NOT accepted.
- If a cheque is returned for any reason (such as NSF, Account Closed, invalid Date, etc.), the School will charge a penalty of **50 CAD** and the student will be contacted.

5. Credit or Debit Card

- **In-Person Only & Not for Tuition**
- Payments by CREDIT CARD will have a non-refundable **3.5%** convenience fee added for those payments that are **over \$1,000.**

Please Note: Each year the school pays a significant amount in transaction fees to credit card company. In order to reduce these costs, the money saved from not paying "merchant fees" on credit card transactions now stays in the school and is directed to maintaining education and service delivery to our students.



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6. Online Banking (Wire Transfer, Direct Deposit, Interac e-Transfer)

WIRE TRANSFER/DIRECT DEPOSIT

Within Canada

You'll require a Canadian Bank account.

Transfer to: St. John's Academy Ltd.

School Address: 369 Boundary Road, Vancouver, BC Canada V5K 4S1

Bank Name: Royal Bank of Canada (RBC)

Bank Address: 650 West 41st Ave, Vancouver BC, V5Z 2M9

Account Number: 1022888

Transit Number (Branch Number): 07360

Bank Institution Number: 0003

Overseas

Transfer to: St. John's Academy Ltd.

School Address: 369 Boundary Road, Vancouver, BC Canada V5K 4S1

Bank Name: Royal Bank of Canada (RBC)

Bank Address: 650 West 41st Ave, Vancouver BC, V5Z 2M9

Account Number: 1022888

Transit Number (Branch Number): 07360

Bank Institution Number: 0003

Swift Code: ROYCCAT2

CC Code: 000307360

- Please include sender's name, student's name and DOB
- If paying by wire transfer, please add \$40 CAD bank service charge.
- Payments will take 1-2 business days to process.

INTERAC e-TRANSFER

- **Not for Tuition & up to \$3,000**
- Please email SJA accounting office at accounting@stjohnsis.com before you send any payment by e-transfer, otherwise your transfer may be rejected