



St. John's Academy

Shawnigan Lake Campus

JOB DESCRIPTION

At St. John's Academy Shawnigan Lake, every employee is an active learner committed to personal improvement through meaningful collaboration with professional learning communities. Explicitly for the purpose of supporting holistic student development as described in SJA's mission and values.

St. John's Academy Shawnigan Lake, a secular school located on acres of pristine forest by the lake and at the base of Mount Baldy, provides an innovative approach to education for day students and boarding students. This ideal location provides opportunities for outdoor learning and activities that complement both the Academic and Boarding programs. As well, social-emotional learning is part of our Positive Discipline approach to teaching self-awareness, resiliency, and responsibility.

We are authorized for the IB's Middle Years Program (MYP) and have embraced the IB's teaching philosophy and mission.

We are delighted to be looking for an enthusiastic and passionate **Learning Support Specialist** that will join our team of hard working and caring educators that are united in our commitment to make the world a better place. Located in southern Vancouver Island, our 29-acre boarding school campus is surrounded by fresh air and natural beauty. This is a part-time position at 25 hours a week.

POSITION DESCRIPTION

Title: Learning Support Specialist

Start date: August 2022

Reports to: Director of Students

Collaborates with: Faculty, Student Services, Admissions

Remuneration: Competitive salary, opportunities for professional growth

Job Summary: The ideal candidate will match many of the requirements below. Specifically, they will be a highly motivated individual who is prepared to go above and beyond in serving our fantastic students. The successful applicant will be a creative self-starter who thrives in having substantial amount of professional autonomy, as they will be helping us develop our curricula over the coming years and they will play an instrumental role in shaping our growing school's future.



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QUALIFICATIONS, EXPERIENCE AND SKILLS

- A diploma or degree in Education Assistant or Special Education
- Previous experience in an Educational Assistant position is an asset
- 100% fluency in English
- Legal ability to work in Canada without sponsorship

RESPONSIBILITIES AND EXPECTATIONS:

- A caring and passionate Learning Support Specialist that can inspire students
- Experience teaching middle school/secondary students
- Familiarity with BC's curriculum
- Demonstrated ability to use technology effectively and to integrate technology meaningfully into teaching and learning
- Teaching support that uses various modalities and is responsive to student needs
- Demonstrated commitment to innovating and changing teaching practices in response to best-practices and other educational research
- Commitment to developing 21st-century skills amongst students within the subject area
- Willingness to implement school initiatives
- Ability and willingness to work in a collaborative model with staff on developing and implementing learning objectives, academic and core competencies as well as utilizing the local environment to include the outdoors and arts
- Excellent communication and interpersonal skills that will be demonstrated regularly with all school community members
- Support students inside and outside of their subject classes
- Assist students in achieving their academic goals as stated in their IEPs
- Support in the implementation of IEPs for individual students
- Provide support and additional time during assessments
- Act as a partner in supporting learning within classrooms
- When needed, supervise lessons for teachers that may be absent or engaged in other activities
- Invigilate (or co-invigilate) BC Ministry and NWEA MAP Growth assessments

ASSETS:

- Understanding and knowledge of IB programmes
- Experience living or working overseas or in another international work environment
- First aid



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BENEFITS:

- Extended health care
- Vision and Dental care
- Life insurance

HOW TO APPLY

Applicants are to provide:

- One-page maximum cover letter
- CV / resume
- Three (3) references
- Verification of qualifications (post-secondary degree and/ or other relevant qualifications)

Send application package to careers@stjohnsacademy.ca

Job posted: June 17, 2022

Closing date: June 30, 2023

Job Type: Part-time, permanent

Applicants are encouraged to apply early, as the school reserves the right to appoint before the closing date. We thank all applicants for their time and will only contact selected candidates.