



# St. John's Academy

*Shawnigan Lake Campus*

## **SJASL Bus Policy 2023-2024**

### **Payments**

Bus payments will be made in one lump sum. Bus payments are non-refundable as bus routes and staffing are based on participation. You can pay for full-time or part-time (one-way) ridership. Lump sum method of payment must be communicated with the Finance Office by the end of April. The Lump Sum must be paid by August 1<sup>st</sup>.

### **Minimum Number of Passengers**

Each bus must have a minimum of 15 passengers to operate.

### **Bus Route Changes**

St. John's Academy Shawnigan Lake reserve the right to change bus routes based on participation.

### **Communication**

Bus route information will be communicated by the end of August.

Policy owned by: Director of Admissions

Updated 2022 by: Senior Management Team

Board approved: November 2022