

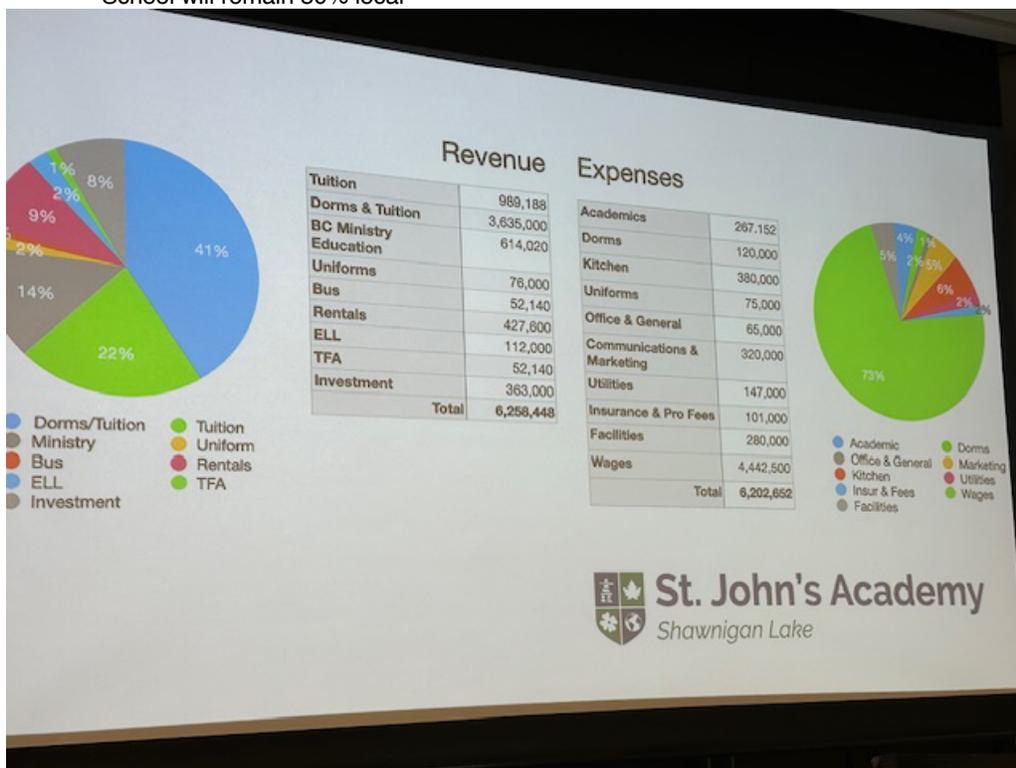
## Parent Community Engagement Group October 17, 2023 Minutes

### Head of School Report

#### SJA Board Update

Mr. Bao, with two reps

- Chairman of the board – first time on campus due to covid
- Ms. April and Mr. Kent (part of recruiting, develop culture and language) – assess educational programs at the school
- School model, finances, site development etc.
- Supportive of the educational model/structure of the school
- Funding Capital Expenses: Stability and structure of our school – financials etc. – offering continued support
- Mr. Bao also runs a 12,000-student school in China
  - o Question: Are our schools connected?
    - Maybe in the future
- Affiliation with St. John's in Vancouver?
  - o Only 42 students (homestay international)
  - o Not really connected other than we share the same recruiting team
- School will remain 50% local



### SJA Financials/Budget

-Tuition (day students)

- Dorm and tuition boarding students

Rental revenue over summer – bringing kids from around the world – Kingswood group – Vikes, maxwell group

ELL – students pay additionally for this

TFA 52,000 – additional fees on top of fees

Investment: Mr. Bao has put in -

Local contractors: not paid (cash flow) – investment has not come in yet to cover those items

Projected expenses (for this year)

- Boiler, fourth set of dorms, sports field
- Change rooms (BC guidelines)
- Accessibility – elevator, etc.? We are grandfathered in
  - o Staff emotional accessibility/wage- do they feel valued
    - Workload, 5 classes this year vs. 6 last year
    - Townhall meeting model now being implemented as of Oct. 18<sup>th</sup>– meeting anonymous box for suggestions or questions
      - How can we support?
        - o Trips, MUN, Soccer (going to Langley for provincials)
        - o Class representative to help organize to parents what might be important (grade level parent)
  - o Communications and Marketing Budgets \$320,000 – fee that agents get
    - More are finding us online
  - o SJA School in Vancouver 42, homestay – to get dogwood diploma share the same recruitment team and owners but are otherwise not affiliated with us
- Professional fees – IB Fees etc. (includes external marking)
- Facilities: transportation
  - o Capital Expenditures are separate
- Wages are approx. the same – other than a few more teachers
  - o One more teacher than last
  - o 3.7% wage increase from last year
  - o 2 more boarding staff members than last year – 6 total staff members in the dorm
  - o 3 more additional boarding supervision
  - o 20 new dorm students
  - o Lost 20-day students
  - o Around 220 for next year projected with (50/50 split in local to boarding students)

Soccer Program Financials/Budget (one line item in the presented budget)

- Football academy tuitions are all included in the 52,000 is their budget
- Wage costs, bussing costs, overall program costs and breakdowns requested
- PFC have done a lot of sponsorship (how much is this contributing? – To be answered at our next meeting with full breakdowns separated out for more clarity)
- 4 boarders on the campus from the soccer program
- Girls next year
- Bus cancelled to Langford, losing four-day students due to bussing costs
  - o How are bussing costs being covered by the program fees if most are day students
    - Daytime bus driver
    - Bus required costs
    - Projected field expenditure?
    - Revenue said to match expenditure – program is breaking even this year

- More detailed expenditures and revenue financial to be presented at the November Meeting

#### Nutritional Program Update

- Kitchen, purchasing food, creating menus etc. – Ron – the head chef does all of this
- Kitchen gets audited, inspected (food safety) yearly
- BC Nutritional Guideline – food guidelines – not yet being taken into account but will be looked into
  - o Focus on nutrition – could be a huge draw also important for learning
    - Farm partnerships etc. (local food sourcing)
    - Philips soda (expense)
    - Hardbite chips (also expensive)
    - More oversight for nutrition and cost
  - o Ron: lakehouse before this
    - 380,000 – for breakfast, lunch and dinner
    - Take home meals might be an option to generate revenue and help parents
    - Sandwich bar tried and was successful. So far salad bar is a food safety concern for the school so salads are prepared ahead of time
  - o Sloppy joes, etc. not on Wed. formal day requested

#### MAP Growth Data & Testing - SJA Applicability

- Parents seem to like them – find them interesting
- Teachers – is the data useful ARROW
- MAPS testing not really compatible with IB because IB is not a standard spaced model
- International standards to compare scores with
- MAP data presentation for parents and children not done yet
- NWEA students should have as much time as they need – our school they end the period so many students feel rushed to complete the test – not as intended
- Engage our students to be excited about the MAP tests
- MACRO view of the data
  - o Our school is only 180 kids – in what ways is it looked at in a Macro level given the few number of students that the data is looking at (student turn over, small classes, lack of sufficient and intended preparation for the students, staff and parents)
- Full program is independent of their grade, not to indicate their curriculum
  - o Need multiple data points (only useful after three years of being implemented correctly)
  - o Useful when groups of teachers pull the data apart and make inferences based on this – do SJA staff do this? If so to what degree?
- Meaningful way of using and implementing the data not happening as intended – possibly next year MAP testing will be presented to parents, staff and students to gain this result

Presentations on the myp – useful or not

#### PCEG

Used Clothing Sale – tabled to next meeting

Events/Fundraising Committee (Purdy's, Holiday Market) -Purdy's over \$1k , holiday market

- Country grocer receipts 1% (application being submitted by
- Krispy Crème donut fundraiser (possibly couple with the spring fair)
- Mitchell's soup – 35%
- Yeshi dressing \$3 a bottle
- Newsletter – country grocer receipts

Holiday Market: Juice FM

Sexual Health Education – sex ed by an external person

Nurse Heather – presentation

Ms. Burkie will take this on!

Waterfront – insurance for day kids to be able to sign a waiver and use the space

- This is already available to some extent
- Insurance to be looked into to see if this can become more accessible
- Currently only boarding students have use of it after school and on weekends
- More waterfront activities/programs need to take place

Boarding Program and Day Student Inclusiveness – day trips regarding

- Boarding parent will begin adding list of activities that the boarders are doing to our newsletter so that day students can join

GRADE 10 DP program next year – more time to experience what a class is like before making class decisions