



# St. John's Academy

## *Shawnigan Lake Campus*

Part-Time Dishwasher Job Post

10.23.2024

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### **JOB DESCRIPTION**

We are currently seeking a part-time Dishwasher to join our Kitchen team. The successful candidate will be a keenly motivated person with a positive attitude towards working as a team to provide a safe environment for our students.

Located in southern Vancouver Island, our 29-acre boarding school campus is surrounded by fresh air and natural beauty. St. John's Academy Shawnigan Lake, situated on a pristine location between the shores of Shawnigan Lake and the base of Mt. Baldy, provides an innovative approach to learning for both day and boarding students.

### **POSITION DESCRIPTION**

**Reports to:** Kitchen Manager

**Remuneration:** \$19.00/hour (dependent on experience), flexible shifts

### **Qualifications:**

- Able to perform manual tasks and physical demands that require periods of standing, lifting, bending, twisting
- Can work cooperatively as part of a team and with other school staff
- Able to work with minimal supervision
- Able to communicate clearly, effectively and respectfully
- Able and willing to function in a changing work environment
- Provide cooperative team support to accomplish needs and tasks
- Neat, well-groomed appearance
- Current Criminal Record Check

### **Duties include, but are not limited to:**

- Operate a commercial dishwasher, loading and unloading dishes and ensuring all dishes and utensils are clean and sanitary
- Wash pots and pans by hand
- Ensure kitchen areas are in a clean, safe and sanitary condition
- Inform Kitchen Manager of any equipment malfunction
- Maintain an organized and clean work area

- Attend to other kitchen needs that may arise
- Adhere to guidelines set out by Work Safe BC
- Attend in service training and orientation sessions when appropriate
- Promote good public relations within and outside the facility
- Ensure, at all times, that confidential information is held in strictest confidence, in accordance with Federal and Provincial Privacy legislation

**Applicants will need to provide:**

- One page maximum cover letter
- CV / resume
- Two (2) references
- Verification of qualifications
- Submit application package to [careers@stjohnsacademy.ca](mailto:careers@stjohnsacademy.ca), or drop off in person, attention to Ron Stevenson.

**Application deadline:** November 30<sup>th</sup>, 2024. \*We reserve the right to close early if we find the right candidate.

**Expected start date:** As soon as possible

**Job Type:** Part-time, Permanent

*At St. John's Academy Shawnigan Lake, we're passionate about creating an inclusive workplace that promotes and values diversity. Creating an environment where everyone, from any background, can do their best work is something we take pride in.*